

Rule 205

Rule 205.2(a) - Physical Characteristics of Pleadings and Other Legal Papers.

(1) Legal papers in civil proceedings shall be filed in the Office of the Prothonotary.

(2) All legal papers requiring action by a judge shall be backed with a backer at least 8 ½ inches by 11 inches in size.

(3) All legal papers shall contain in their caption the docket number of the action including the numerical identifier of the assigned judge.

Note: [This form can be found online at this link.](#) Copies may also be obtained by calling the Office of the Prothonotary at 215 348-6191.