

EMERGENCY MEDICAL SERVICES VEHICLE OPERATOR (EMSVO)

What is EMSVO? - The Emergency Medical Services Vehicle Operator is an individual who is certified by the Department to operate a ground EMS vehicle. This is also referred to as EMSVO or “EMS-VO.” An EMSVO operates ground EMS vehicles for an EMS agency, as authorized by an EMS agency.

Who needs it? – Any individual who will be driving a ground EMS vehicle for a PA DOH licensed EMS agency. This includes certified EMS providers and individuals who are NOT certified EMS providers.

Qualifications (Rules and Regulations 1023.22. EMS vehicle operator):

- (1) Completes an application for EMSVO certification on a form or through an electronic process, as prescribed by the Department.
- (2) Is 18 years of age or older.
- (3) Has a current driver’s license.
- (4) Is not addicted to alcohol or drugs.
- (5) Is free from physical or mental defect or disease that may impair the person’s ability to drive a ground EMS vehicle.
- (6) Has successfully completed an emergency vehicle operator’s course of instruction approved by the Department
- (7) Has not:
 - (i) Been convicted within the last 4 years prior to the date of application of driving under the influence of alcohol or drugs.
 - (ii) Within the last 2 years prior to the date of application been convicted of reckless driving or had a driver’s license suspended due to the use of drugs or alcohol or a moving traffic violation.
- (8) Has successfully completed an EVOC following a disqualification from certification under paragraph (7), regardless of whether the person successfully completed the course previously.

How do I get an emergency vehicle operator’s course (EVOC)? – Individuals must complete a PA DOH BEMS approved EVOC course. Courses must include a classroom portion and driving portion. Driving simulators cannot be used in place of actual operation of an ambulance or approved similar type vehicle. See attached list of approved courses. These courses can be arranged through your organization or you can do a web search for courses.

I took EVOC many years ago. Do I need to take a course again? – The answer is probably ‘No’. If you completed an approved course, than you do not need to take the course again.

Levels of EMSVO –

1. **EMSVO – Non-EMS Providers** – This is for individuals who are not EMS providers and who operate ground EMS vehicles for a DOH licensed EMS agency must apply for an EMSVO certification.
2. **EMSVO – EMS Providers** – This is for individuals who are current, PA DOH EMS certified providers who operate ground vehicles for a DOH licensed EMS agency, as authorized by an EMS agency, must apply for the EMSVO certification through their record in the PA EMS Registry.

How do I apply for EMSVO?

1. Non-EMS Providers – An electronic application is submitted through the PA EMS Registry. In the application, you will need to upload your current driver's license and EVOC certificate. This level will receive a wallet card. See attached Job Aid for instructions.
2. EMS Providers – Providers will apply for the EMSVO certification through their record in the PA EMS Registry. This is called an Add-On certification. You will also need to upload your current driver's license and EVOC certificate. After approved, you will receive a new certification wallet card with EMSVO printed on the back of the wallet card. See attached Job Aid for instructions.

How do I maintain my EMSVO?

1. Non-EMS Providers – QRS Only – This level of certification does not expire and has no reregistration requirements.
2. Non-EMS Providers – Non-QRS, but an individual who operates a ground EMS vehicle for a DOH licensed EMS agency – This level of certification is valid for 3 years and requires 3 EMSVO continuing education credits for reregistration.
3. EMS Providers – This level of certification has the same expiration date as the primary level of certification and requires 3 EMSVO credits for BLS providers and 2 EMSVO credits for ALS providers.

How do I find EMSVO continuing education credits?

1. PA TRAIN has 3 courses.
 - a. PA-TIM Traffic Incident Management Training – 4 EMSVO credits
 - b. PA-EMS Emergency Vehicle Operations – 1 EMSVO credit
 - c. PA-EMS Emergency Driving – 1 EMSVO credit
2. Contact your agency as they should have a DVD Series that includes EMSVO classes.
3. If you take classes outside of the options listed above, you can apply for the EMSVO credits through your record in the PA EMS Registry, through the Con-Ed by Endorsement application found in your Con-Ed Tab.

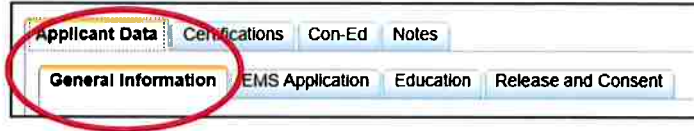
How can I track my EMSVO credits? – In your record in the PA EMS Registry, in the Con-Ed Tab, there is a section called EMSVO Information. Here you will find your EMSVO required credits and earned credits.

How do I reregister my EMSVO certification? – Reregistration will be available 90 days before your expiration date and you will complete this through your record in the PA EMS Registry. Reregistration is not an automatic process.

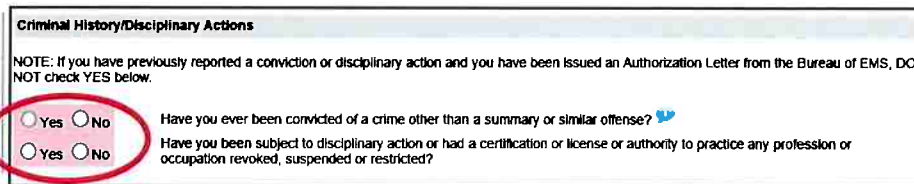
EMS Registry Job Aid for Add-On EMSVO (EMS Providers)

You will need to upload your Driver's License and EVOC Certificate - before you begin have those documents available electronically to upload

1. Log into your record in the PA EMS Registry.
2. In the Applicant Data – General Information Tab – review your address, email and phone number. Update if needed. If you update any fields, click 'Update Data'.



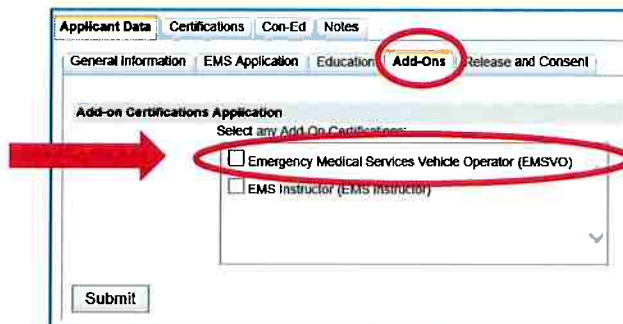
3. Scroll down to the Criminal History/Disciplinary Actions section. Read and answer both questions. If you check 'yes', another tab will appear that you will need to complete.

A screenshot of the 'Criminal History/Disciplinary Actions' section. A note at the top reads: 'NOTE: If you have previously reported a conviction or disciplinary action and you have been issued an Authorization Letter from the Bureau of EMS, DO NOT check YES below.' Below the note are two questions, each with 'Yes' and 'No' radio buttons. A red arrow points to the 'Yes' radio button for the first question: 'Have you ever been convicted of a crime other than a summary or similar offense?'. Another red arrow points to the 'Yes' radio button for the second question: 'Have you been subject to disciplinary action or had a certification or license or authority to practice any profession or occupation revoked, suspended or restricted?'.

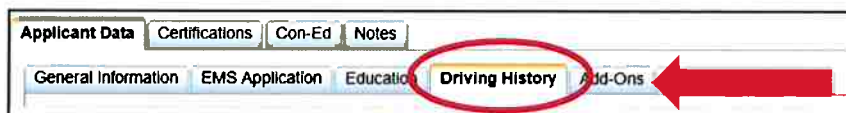
4. Scroll down to the 'Manage My Certifications' section. Select 'Add-on'.



5. A tab will populate with add-on selections. Check Emergency Medical Services Vehicle Operator (EMSVO). Do not click on 'Submit' yet.

A screenshot of the 'Add-Ons' section. The 'Add-Ons' tab is circled in red. Below it, the 'Add-on Certifications Application' section is visible. A red arrow points to the 'Emergency Medical Services Vehicle Operator (EMSVO)' checkbox, which is checked and circled in red. Another red arrow points to the 'EMS Instructor (EMS Instructor)' checkbox, which is unchecked. A 'Submit' button is visible at the bottom left.

6. A Driving History Tab will appear. Click on this tab.



5. Driver's License section – browse on your computer for your driver's license to upload; after you upload it into the field, click 'Add'. A table will populate with the document listed.

Drivers License:

Browse... Add

After browsing for your file, you must click add in order for the file to be attached to your record.

6. EVOC certification section – browse on your computer for your EVOC certificate to upload; after you upload it into the field, click 'Add'. A table will populate with the document listed.

EVOC:

Browse... Add

After browsing for your file, you must click add in order for the file to be attached to your record.

7. General Questions and Driving History Questions – Answer each question. If you answer yes to any of the Driving History Questions, you will be required to upload your driving history record.

General Questions:

Are you addicted to alcohol or drugs?
 Yes No

Do you have any physical or mental defects that would impair your driving ability?
 Yes No

Driving History Questions:

Within the past 4 years, has your driver's license been suspended or revoked?
 Yes No

Within the past 4 years, have you been convicted for DUI?
 Yes No

Within the past 2 years, have you been convicted for reckless driving?
 Yes No

If you answered yes to any of the driving history questions, attach your official state driving history record. The driving record shall report a minimum of 4 (four) year driving history. If Pennsylvania resident, a driving history can be obtained on-line [here](#)

Browse... Add

After browsing for your file, you must click add in order for the file to be attached to your record.

8. Click back on the Add-Ons Tab. Click 'Submit'. If you have not completed a required field, your application will indicate what is required. You will need to complete those fields, click back on the Add-Ons tab and click 'Submit'.

Applicant Data Certifications Con-Ed Processing Notes

General Information EMS Application Education Driving History Add-Ons Release and Consent

Add-on Certifications Application

Select any Add-On Certifications:

Emergency Medical Services Vehicle Operator (EMSVO)

EMS Instructor (EMS Instructor)

Submit

9. Your application will be submitted to the Regional EMS Council for review. Please allow 14 days for review. You can then log back into the EMS Portal to see the status of your application. If approved, you will see EMVSO listed in your Certifications Tab and a new wallet card will be mailed to you.