

BUCKS COUNTY DOMESTIC RELATIONS SECTION

CONFERENCE DOCUMENTS CHECKLIST

The following documentation must be provided to the Bucks County Domestic Relations Section at least 1 week prior to your scheduled conference:

- A true copy of your most recent **Federal Income Tax Return**, including W-2's , as filed;
- Your pay stubs for the preceding six (6) months;
- The **Income Statement and the appropriate Expense Statement**, if required, attached to your order to appear;
- Verification of child care expenses;
- Net income from business or dealings in property;
- All business tax returns with all schedules and attachments, if applicable;
- Verification of child care expenses;
- Proof of medical coverage which you currently have or have available to you;
- If a physician has determined that a medical condition affects your ability to earn income you must obtain a **Physician Verification Form** from the Domestic Relations Section, sign it, have it completed by your doctor, and e-mail it to this office prior to the conference;
- Information relating to professional licenses.

Document Submission:

Complete the [Contact My DRS Form](https://www.buckscounty.gov/563/Domestic-Relations), available on our website at <https://www.buckscounty.gov/563/Domestic-Relations>. Images of documents must be in .PDF, .tif, or .tiff format.

OR

Mail document copies to:

Bucks County Domestic Relations Section
100 N Main Street
Doylestown, PA 18901