

The regular monthly meeting of the Bucks County Parks and Recreation Board was held at Oxford Valley Golf Club, 141 N Oxford Valley Road, Fairless Hills on June 14, 2023, at 10:05 am.

**ATTENDANCE**

**Board Members:**

- **Present:** Craig Bowen, Vice-Chair; Eric Heinrichs, Steve Saddlemire, William Wert, Secretary; and Chris Wetzel,
- **Absent:** Thomas Marino, Theodore Moore, and Charles Raudenbush: Chair, and Kristen Winters.
- **Staff:** Angela Nagle, Executive Director; Joseph Wolgast, Recreation Supervisor; James Depew Recreation Supervisor; Robert Martino, summer intern, and Jodi Reimold, Office Manager
- **Guests:** Mike Attara (president), Wyatt Attara (location manager), Steve (groundskeeper) Kurt (agronomist) Spirit Golf, Carol Frehafer (Falls Twp Resident)

**MINUTES OF PREVIOUS MEETING**

A motion to approve the minutes of the April 12, 2023, meeting by Mr. Wert and seconded by Mr. Saddlemire. Motion was unanimously approved.

**PRESENTATION – Mike Attara – Spirit Golf**

- Reviewed processes and programs
- Reviewed revenue between 2022 and 2023
- Reviewed challenges
- County procures equipment, Spirit Golf handles daily maintenance of the equipment.
- Rates have increased gradually since Spirit Golf took over.
- Manages other courses in the area. They all have different attributes to offer. Each is unique.
- Currently under a three-year contract with profit sharing.
- Falls Township is very proud of the golf course.

Question – Mr. Saddlemire – How are capital projects handled?

Response – Mr. Attara – the County manages major projects, our group – Spirit Golf – manage the daily operations.

Question – Mr. Saddlemire – who do you report to?

Response – Mr. Attara – Angie Nagle, Joe Wolgast, Jodi Reimold

Question – Mr. Saddlemire – Do you meet with other courses?

Response – Mr. Attara – Yes, we are a different type of course. We are 9 hole – Long = 2,052 Short = 1,686

Question – Mr. Hinrichs – What is your budget season?

Response – Mr. Attara – August

Question – Mr. Hinrichs – Do you assess during the year?

Response – Mr. Attara – Yes, we communicate with the golfers, managers, and Parks & Recreation.

Question – Mr. Wert – What is your contract.

Response – Mr. Attara – three-year, profit sharing

**PUBLIC COMMENT – Carol Frehafer**

- Lake Caroline is still not cared for as it should be.
- Temporary fencing has been added.
- No trash receptacles have been added.
- Grass mowing leaves behind cuttings that become hazardous to walkers.
- AJN replied.

- Thank you for your involvement.
- Stream bank erosion project – Falls Township requires a new flood plain study which must be completed and submitted to FEMA before any changes can be made.
- The bridge repair supplies have arrived, and repairs should be completed shortly.

### **EXECUTIVE DIRECTOR’S REPORT**

- Introduction of Summer Intern – Robert Martino – East Stroudsburg University Recreation Management Major.
- Parks Comprehensive Plan- Steering committee refined the scope of work and RFP draft submitted to DCNR for comment and to County Purchasing to move forward.
- Seasonal facilities- All facilities open full time starting 6/17. Still recruiting staff for TVPO- if unable to secure staff the pool will not be able to open.
- The County was awarded a PHMC Keystone Preservation Grant of \$59,400 to fund the Stover Myers Mill roof restoration. The County’s award is part of the \$2.58 million in Keystone Historic Preservation grants to help historical and heritage organizations, museums, and local governments in 21 counties.
- Parks reservations are at a high, pavilions booked through the summer. Visitation is high which increases trash and restroom servicing.
- Revenue – slight increase (+60k) in 2023 over same period this year.
- Project Updates:
  - Oxford Valley Pool PVC Membrane Liner Project- Completed
  - Erwin Stover House Roof – Bid Awarded to Hygrade Insulators Inc.
  - Core Creek Park Playground #10 – Contract Awarded to Kompan.
  - Park Signage and Wayfinding cost proposals under review
  - The following projects are in design- SLNC restrooms, Hal Clark Boat Launch, SLNC Observation Deck, Yellow wood Playground, Ringing Rocks Parking & Restroom
- Dates to note:
  - 6/17/23 Churchville Nature Center Butterfly House Opens
  - 7/1/23 Parks and Recreation Month Begins
  - 7/1/23 Riverside Symphonia @ Tinicum Park
  - 7/8 & 7/9/23 Tinicum Arts Festival @ Tinicum Park

### **PARK BOARD QUESTIONS AND COMMENTS:**

Mr. Saddlemire – What has happened with the motion that we made at the April meeting?

Mr. Wert – Are we a liaison between the board and the Commissioners or the board and the Executive Director of Parks? We don’t understand how the Commissioners know what we are discussing.

Response – Ms. Nagle – a weekly report is submitted to the Division Leader and the Chief Operating Officer. The Commissioners are presented with that report.

Question – Mr. Hinrichs – What is the board’s purpose?

Response – Ms. Nagle – per the By-Laws of the PNR Board IV Duties – Section 6 – The Board shall make recommendations relative to planning and conducting the diversified public parks and recreation program to the commissioners.

### **NEXT BOARD MEETING**

The next Board meeting will be held at 10 am on Wednesday, July 12, 2023, at Core Creek Park Administration Office, 901 Bridgetown Pike Langhorne.

**ADJOURNMENT** The meeting was adjourned at 11:45 am

Recording Secretary Jodi Reimold

